

CIRCULAR

Sub: IEDSS 2013-14 - One-day orientation programme to High School Head Masters and 1 general teacher from each High School – Reg.

Ref: i) IEDSS for 2013-14
ii) Order no.IED/67010/13/DPI dated / 9/2013

Under the scheme IEDSS, there is a provision for conducting orientation programme to High School Head Masters and teachers on inclusive Education for the Disabled (IED) children in general schools. The orientation programme will be conducted at DEO level as per the module prepared for the purpose in the core SRG. The fund for conducting the programme will be allotted to DDEs as per ref (ii) who will re-allot the same to DEOs concerned. The expenditure for the programme is calculated as follows:

S.No.	Item	Amount (Rs.)
1	T.A. to participants	
	a) To Govt. and Aided School HM and Teacher	T.A. limited to 1 D.A. (Max.250/-) including Mess allowance
	b) To HM and teacher from Unaided recognized schools	Mess Allowance of Rs.75/- only
2	Remuneration to RPs	Max. no. of RPs – 4 per batch Remuneration - Rs.250/- per batch per head
3	TA to RPs	TA limited to 1 DA (Max.of Rs.250/- per head per batch)
5	Remuneration to Section Clerk handling IED	Rs.150/- per batch – He should present whole time in the programme
6	TA to Section Clerk handling IED	TA limited to 1 DA per batch (Rs.200/- maximum)
8	Documentation	Rs.500/- per batch to DEO (includes Video, CD documentation, photo, printing documentation etc.)
9	Miscellaneous/Stationery/Contingency expenses (Banner, photo copying, writing pad, pen, renting chairs if needed etc.)	Rs.30/- per participant
10	Monitoring (TA and DA to Monitoring officers as per KSR)	a) Rs.3000/- per DEO for Tvpm, Kollam Districts b) Rs.4000/- per DEO for Pathanamthitta, Alappuzha, Districts c) Rs.5000/- per DEO for Kottayam, Idukki, Ernakulam, Thrissur Districts

		d) Rs.7000/- per DEO for Palakkad, Malappuram, Kozhikode, Kannur, Wayanad and Kasargode Districts
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NOTE

- i) Programme is to be scheduled from 9:30 AM to 5:00 PM.
- ii) Registration records, Attendance of the participants and aquittance should be kept in the DEO office concerned.
- iii) The allotment should be collected from DDE concerned urgently.
- iv) **The programme should be documented in printing, video, photo and the same is to be submitted to DPI along with utilization certificate in Form KFC 44 and expenditure statement.**
- v) **All proforma, circulars and other documents should be photo copied and distributed to all participants as per requirement.**
- vi) **There is no need to distribute the copies of the IEDSS scheme to the participants. Only Govt. orders/directions/notifications/circulars or other important papers relating to IEDSS is to be distributed.**
- vii) T.A. and D.A. for monitoring officers should be disbursed at the venue itself as per KSR. The monitoring officers include officers from DPI dealing with IED, DDE concerned, Principal-DIET concerned and DEO concerned.
- viii) Enough number of chairs and other amenities should be arranged for the participants.
- ix) **Banner should be fixed as – ‘One-day Orientation Programme for High School Head Masters and General teachers on Inclusive Education for Disabled, conducted by IED Cell of DPI, General Education Department, Govt. of Kerala, Venue, Date**
- x) DEO should inform the date and venue of the programme to IED cell of DPI, DDE of concerned district, DIET Principal concerned and Resource Persons timely and ensure their involvement.
- xi) Publicity of the programme should be given in newspapers and TV channels.
- xii) The utilization certificate in Form KFC- 44 along with statement of expenditure along with documentation and CDs should reach this office on or before 31/10/2013 positively.

(By the order of the Director of Public Instruction)


R. Rajan

Deputy Director (IED)

To

All Deputy Directors of Education,
All DIET Principals,
All District Educational Officers
Office File

PROCEEDINGS OF THE DIRECTOR OF PUBLIC INSTRUCTION, THIRUVANANTHAPURAM

Sub: IEDSS – 2013-14 - One-day orientation programme to High School Head Masters and one general teacher on Inclusive Education for the Disabled (IED) - Administrative Sanction accorded – Order issued – Reg.

Ref: Minutes of the PAB meeting for IEDSS 2013-14

ORDER NO. IED/67010/13/DPI dated 05.10.2013

Under the scheme IEDSS, there is a provision for conducting orientation programme on IED to Head Masters and general teachers of High Schools. Hence it is decided to conduct 1-day orientation programme to High School Head Masters and one general teacher from every High Schools, on the basis of the module prepared for this purpose. SRG for the same has also been completed.

The training programmes will be conducted at DEO level. As part of conducting training programmes in each DEO, Administrative Sanction is here by accorded to utilize an amount of **Rs.12,17,188/- (Rupees twelve lakh seventeen thousand one hundred and eighty eight only)** to 29 DEOs from the current year (2013-14) budget, debited to the Head of Account 2235-02-101-95-34-(OC)-(plan), as per the break-up given below;

Table-1

Sl.No.	DEO Office	Amount Admitted (Rs.)	No. of Batches	Amount Sanctioned (To be released) (Rs.)	Sl.No.	DEO Office	Amount Admitted (Rs.)	No. of Batches	Amount Sanctioned (To be released) (Rs.)
[A]	[B]	[C]	[D]	[E]	[F]	[G]	[H]	[I]	[J]
1	Neyyattinkkara	48590	3	48690	12	Kaduthuruthy	31405	2	31405
2	Kollam	66310	4	66310	13	Kanjirappally	45695	3	26103
3	Kottarakkara	42030	3	42030	14	Thodupuzha	43790	3	30894
4	Punalur	34745	2	34745	15	Ernakulam	60930	4	60930
5	Pathanamthitta	66500	4	66500	16	Muvattupuzha	34120	2	28524
6	Thiruvalla	43405	3	43405	17	Aluva	65205	4	50365
7	Mavelikkara	47245	3	47245	18	Kothamangalam	33985	2	33985
8	Cherthala	33195	2	33195	19	Irinjalakuda	53750	3	41361
9	Kuttanad	23255	1	23255	20	Chavakkad	54050	3	54050
10	Kottayam	58725	4	34578	21	Palakkad	68120	4	61611
11	Pala	33205	2	33205	22	Ottappalam	38805	2	30057

Sl.No.	DEO Office	Amount Admitted (Rs.)	No. of Batches	Amount Sanctioned (To be released) (Rs.)	Sl.No.	DEO Office	Amount Admitted (Rs.)	No. of Batches	Amount Sanctioned (To be released) (Rs.)
[A]	[B]	[C]	[D]	[E]	[F]	[G]	[H]	[I]	[J]
23	Malappuram	45265	3	36715	27	Thamarassery	46675	3	46675
24	Wandoor	36660	2	36660	28	Wayanad	48205	3	48205
25	Kozhikode	45445	3	45445	29	Kasargode	40470	2	40470
26	Vadakara	40575	2	40575					
Sub-Total (A)				632553	Sub-Total (B)				584635
Grand Total (A) + (B)									1217188

The above DEOs are also hereby permitted to utilize the balance amount required as per columns [C] and [H] above, apart from the released amount, from the existing balance fund available under IED at the respective DEOs.

Senior Finance Officer of this Directorate is requested to place an amount of **Rs.12,17,188/- (Rupees twelve lakh seventeen thousand one hundred and eighty eight only)** debited to the H/a 2235-02-101-95-34-OC(plan), to the Deputy Directors of Education concerned as per the break-up given below, who should re-allot the funds to the DEOs concerned as per the break-up given in Table-1, within 3 days of the receipt of the allotment.

DDE Office	Amount (Rs.)	DDE Office	Amount (Rs.)
Thiruvananthapuram	48690	Thrissur	95411
Kollam	143085	Palakkad	91668
Pathanamthitta	109905	Malappuram	73375
Alappuzha	103695	Kozhikode	132695
Kottayam	125291	Wayanad	48205
Idukki	30894	Kasargode	40470
Ernakulam	173804		
Sub-Total	735364	Sub-Total	481824
Grand Total			1217188

The following DEOs are hereby granted permission to conduct the orientation programmes to HMs and teachers, utilizing the fund available with them as balance fund under IED from previous years, according to the break-up given below in Table-2.

Table-2

Sl.No.	DEO Office	No. of Batches	Amount Admitted (Rs.)
1	Thiruvananthapuram	4	54910
2	Attingal	3	48345
3	Alappuzha	2	32175
4	Kattappana	3	49910
5	Thrissur	3	53750
6	Tirur	4	59600
7	Kannur	4	72140
8	Thalassery	3	47695
9	Kanhangad	3	45925
Sub-Total [C]			464450

The DEOs should complete the orientation programmes on or before 23rd October 2013 and the utilization certificate of the training programmes in form KFC-44 for U.C. along with Statement of Expenditure should be submitted to DPI and DDEs concerned on or before 31/10/2013 positively. Guidelines for fund utilization is enclosed herewith.

(By the Order of the Director of Public Instruction)



R. Rajan
Deputy Director (IED)

To

The Senior Finance Officer, O/o the DPI

The Chief Planning Officer, O/o the DPI

The Superintendent, BG Section, O/o the DPI

The DDE concerned **(It is requested to re-allot the funds to DEOs as per the break-up in Table-I).**

All DEOs

Office File